

TAX RETURN
INFORMATION AND DOCUMENTS TO BE PREPARED

Copy of tax return from previous fiscal period

- Official tax return form with control code
- Family situation as at 31 December and full dates of birth of the children
- Eventual changes in family situation: moving, marriage, separation, unemployment, death
- Salary certificates for the entire fiscal year
- Professional expenses (Km transportation, meals, professional development expenses)
- Certificate of 3rd Pillar A payments
- Child allowance certificates (if any)
- Certificates for loss of income compensation (illness or accident) or unemployment indemnities
- Justification documents for any accessory gains received
- Certificates for buying back LPP 2nd pillar contribution
- AVS or AI and pension certificate (if received)
- Alimony amounts (paid or received)
- For homeowners, who occupy their own homes, the following information are necessary:
 - Rental value
 - Tax estimate, living area in m² , year of construction or renovation, year of assignment to your home
 - Justification of mortgage interest paid during the fiscal year and balance due as at December 31
 - Rents collected by the owners without charges (if any)
 - Justification of building maintenance costs, various taxes and insurance paid during the fiscal year (original invoices)
- Certificates, tax statement on securities and other capital investments and a statement of changes (purchase, sale, refund) that occurred during the fiscal year
- Lottery winnings certificates for refund of withholding tax
- Medical expenses payable by you in excess of 5% of your net income
- Justification of paid interest, as well as the balances still outstanding at December 31 of your debts
- Cash surrender value of life insurance policies as at 31 December, possibly new policies
- Copy of lease(s) or amount of net rent without charges
- Sending by e-mail = e-mail :